**MOHD. REZWANUL KABIR**

B-19, D-1 Agargaown Taltola Gov’t Staff Quarter Dhaka, Bangladesh

+880 1716361393

rezwanul.rakib@gmail.com

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| **OBJECTIVE**  **WORK EXPERIENCE**  **EDUCATION**  **RELEVANT SKILLS & INTERESTS** | Looking for a job opportunity in any relevant area where applicable skills and education can be utilized and more experience can be gained to lead me to a promising career.  **PRAN-RFL group**  April,2016- Present  **Position: Sub assistant Manager( Operation & Modern trade)**  Working as a “Sub assistant Manager- operation & sales”. we do spice business in locally and internationally. Production planning, product availability and also direct marketing team and also Supervision to all activity from collecting raw materials to producing final goods to matching our sells team demand.  **Airtel Bangladesh Ltd** Sept,2012 – April,2014  *Customer Service Executive*  Working as a customer service executive in Airtel Bangladesh (Motijheel Branch). Responsibility includes dealing with customer inquiry and complaints and solving it. Greeting customers and maintaining service excellence as per company rules.  **National Credit & Commerce Bank Limited** Oct’11 – Jan’12  *Internship*  Worked as an intern at NCC Bank in various departments like: Foreign Exchange, General Banking and Credit Section.  **Masters of Business Administration (EMBA)** 2016  Major: Marketing, CGPA: 3.10  University of Dhaka.  **Bachelor of Business Administration (BBA)** 2012  Major: Marketing  American International University - Bangladesh (AIUB)  CGPA: 2.77 (out of 4.0)  **Higher Secondary Certificate (HSC)** 2006  Dhaka College, Dhaka,  GPA: 4.00 (out of 5.0), Sec- Business studies  **Secondary School Certificate (SSC)** 2003  Bangladesh International School & College, Jeddah, KSA  GPA: 3.38 (out of 5.0), Sec- Business studies  **Aptitude:** Energetic and capable to adopt in any type of work environment. Enjoy working independently and as a leader or member of any team. Enjoy interacting with people from all works of life. Well communication and good presentation ability**.**  **Computer Skills:** Microsoft Word, PowerPoint, Outlook, Publisher, Excel. MS Visual Studio .NET, HTML. Efficient user of social media like Facebook, and Twitter for brand building.  **Event Management:** Actively organized and participated in number of events. |
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| **PERSONAL INFORMATION**  **REFERENCES** | **Father’s Name** : MOHD. Ahasan Kabir  **Mother’s Name** : Rabeya Khatun  **Present Address** : B-19, D-1 Agagown Taltola Gov’t Staff Quarter, Dhaka-1207. Bangladesh.  **Permanent Address** : Village- Dhakirgown, Post Office- Bordia,  Thana- Matlab, District- Chandpur.  **Cell Phone** : +880 1716361393  **Home Phone** : 02-9144631  **Email** : rezwanul.rakib@gmail.com  **Date of Birth** : 5th July, 1988  **Marital Status** :Unmarried  **Gender** : Male  **Nationality** : Bangladeshi  1.**Yousuf Ali**  **FCMA**  **Senior General Manager**  **Meghna group of Industries.**  **Fresh Villa, House#15, Road#34, Gulshan-1, Dhaka-1212**  **Phone- +8801711613055**  **E-mail- yousuf@meghnagroup.biz**   1. **Tanvir Hasan**   **Deputy General Manager(Operation)-**  **Natore Agro Ltd.**  **PRAN Group Ltd.**  **Phone- +8801924607691**  **E-mail- mktg151@prangroup.com** |
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